



*Newfane Central School District*  
*Board of Education*

**NEWFANE BOARD OF EDUCATION MEETING MINUTES**

**DECEMBER 4, 2018**

The Board of Education met and had a workshop session at 6:30 pm to discuss the Orleans/Niagara Health Consortium, with P. Cowburn.

The December 4, 2018 meeting of the Newfane Board of Education was held in room 129 of the Early Childhood Center. The meeting was called to order by Board President Schmitt at 7:30 pm.

A. Casinelli, P. Kelahan, A. Kennedy, L. Licht, M. Lingle, E. Oudette, J. Schmitt  
B. Schuler, D. Ames, J. Bower, G. Noon, H. Staley, P. Young, T. Adams, D. Hawkins, D. Bedette  
Elementary Students being recognized – see presentations

The District Mission Statement was read by Trustee Kennedy.

Motion made by Trustee Licht and seconded by Trustee Casinelli  
RESOLVED, that the proposed agenda for December 4, 2018 be approved as amended.

Resolution Carried:            7 YES            0 NO

There were no remarks at this time.

Elementary School Student Recognition:

Holly Staley, Elementary Principal, presented the following students with a certificate and panther pride pin. The students were recognized for their work ethic, character, creativity, and contributions in and out of school. They were: Carter Wemple, Logan Noon, Sienna Gibson, Shayla Jefferson, Robert Hathaway and Harrison Hathaway. Congratulations!

High School Update:

Daniel Bedette, High School Principal; Danielle Hawkins, Assistant Principal and Jessica Najuch, Teacher, presented the board with an overview of how using Google and Chrome books is helping with the initiatives at the High School. It is contributing to Student Achievement, Technology, Professional Development and Communication. Mary Dixon, student, also presented an overview of student life at the High School.

**CALL TO ORDER**

**TRUSTEES PRESENT**

**ADMINISTRATION  
PRESENT  
OTHERS PRESENT**

**PLEDGE OF  
ALLEGIANCE and  
DISTRICT MISSION  
STATEMENT**

**ESTABLISH ORDERS  
OF THE DAY**  
Approved the agenda

**Public remarks or  
comments**

**PRESENTATIONS**

**PRESIDENT REPORT:**

President Schmitt did not have a report at this time.

**SUPERINTENDENT REPORT:**

Superintendent Baumann was excused from this meeting, no report.

**COMMITTEE REPORTS:**

Trustee Licht updated the board on the technology committee.

Trustee Kennedy updated the board on some past events that she participated in and mentioned a few events to plan on next year.

Mrs. Kennedy and Mr. Casinelli shared their experience touring the O/N BOCES sites and expressed how impressed they were with the facilities, programs and students.

**NEWFANE TEACHER'S ASSOCIATION REPRESENTATIVE:**

M. Heitzenrater represented the NTA, he shared some recent activities at the Middle School as well as the success of the Cross Country team and specifically team member K. Goerss.

The Routine Order of Business was voted on by consensus to be listed separately in the minutes.

Motion made by Trustee Licht and seconded by Trustee Casinelli  
RESOLVED, that the minutes of the November 20, 2018 meetings of the Board of Education be and are approved.

Resolution Carried:           7 YES           0 NO

Motion made by Trustee Licht and seconded by Trustee Casinelli  
RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the Treasurer's Monthly Reports for the periods of September 2018 and October 2018.

Resolution Carried:           7 YES           0 NO

Motion made by Trustee Licht and seconded by Trustee Casinelli  
RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the following Warrant Reports for the periods ending September 2018 and October 2018.

Resolution Carried:           7 YES           0 NO

Motion made by Trustee Licht and seconded by Trustee Casinelli  
RESOLVED, that the Board of Education, upon reviewing the recommendation of the Committee on Special Education and the Committee on Preschool Special Education will arrange for the appropriate special education programs and services to be provided for meetings held as listed in Enclosure 2018.12.04.8D.

Resolution Carried:           7 YES           0 NO

**REPORTS****ROUTINE ORDER OF BUSINESS**

Approved the minutes  
Encl. 2018.12.04.8A

Accepted and filed the  
Treasurer's Monthly  
Reports  
Encl. 2018.12.04.8B

Accepted and filed the  
Warrants  
Encl. 2018.12.04.8C

Approved the  
classification and  
placement of students  
Encl. 2018.12.04.8D

The Personnel Order of Business was voted on by consensus to be listed separately in the minutes.

Motion made by Trustee Licht and seconded by Trustee Casinelli  
RESOLVED, upon the recommendation of the Superintendent of Schools, that Jacqueline Parente, residing in Lockport, New York, having NYS Initial Certification in Biology 7-12, at step 1, Masters, prorated, be and is appointed as a Long Term Substitute, Science, effective December 3, 2018 to June 30, 2019.

Resolution Carried:           7 YES           0 NO

Motion made by Trustee Licht and seconded by Trustee Casinelli  
RESOLVED, upon the recommendation of the Superintendent of Schools, that Cynthia Spoth, residing in Newfane, New York, be and is appointed to the position of Cook, effective December 5, 2018 with a 6 week probationary period from December 5, 2018 to January 22, 2019 at a rate of \$17.19 per hour, according to the terms and conditions of the Cafeteria Personnel Association collective bargaining agreement.

Resolution Carried:           7 YES           0 NO

Motion made by Trustee Licht and seconded by Trustee Casinelli  
RESOLVED, upon the recommendation of the Superintendent of Schools, that Darlene Carey, residing in Newfane, New York, is appointed as a Food Service Helper, effective December 5, 2018 with a 26 week probationary period from December 5, 2018 to June 4, 2019 at a rate of \$11.10 per hour, according to the terms and conditions of the Cafeteria Personnel Association collective bargaining agreement.

Resolution Carried:           7 YES           0 NO

Motion made by Trustee Licht and seconded by Trustee Casinelli  
RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education confirm and authorize the recommendation for the following advanced mentor for the remainder of the 2018-19 school year, as determined by the Building Principal and Superintendent of Schools at \$1,440.00 for 90 (ninety) documented hours:

<u>Mentor</u>	<u>Subject Area</u>	<u>Mentee</u>
Annette Allis	Biology 7-12	Jacqueline Parente

Resolution Carried:           7 YES           0 NO

Motion made by Trustee Licht and seconded by Trustee Casinelli  
RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individuals, be and are approved as unpaid assistants for the 2018-19 school year in the sport noted, with the understanding that unpaid assistants are to work under the direct supervision of the Head Coach and that at no time are they to supervise students unattended.

Michael Capen – JV Boys Basketball  
Terry Gill – Varsity Wrestling  
Steven Lakes – JV/Varsity Wrestling  
Kevin Pratt – JV Girls Basketball and JV Softball  
Resolution Carried:           7 YES           0 NO

## **PERSONNEL ORDER OF BUSINESS**

Appointed J. Parente as a  
long term substitute  
Encl. 2018.12.04.9A

Appointed C. Spoth as a  
cook  
Encl. 2018.12.04.9B

Appointed D. Carey as a  
food service helper  
Encl. 2018.12.04.9C

Appointed A. Allis as an  
advanced mentor  
Encl. 2018.12.04.9D

Approved unpaid  
assistants  
Encl. 2018.12.04.9E

The New Order of Business was voted on by consensus to be listed separately in the minutes.

Motion made by Trustee Licht and seconded by Trustee Kelahan

RESOLVED, upon the recommendation of the superintendent of schools, that following budget transfers be approved:

From budget code

A2250-490-31 (special ed. boces service) \$9,834.76

To budget code

A2020-150-40 (elementary principal salary) \$9,834.76

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Kelahan

RESOLVED, that approximately fifteen (15) of the Newfane Varsity Wrestling Team be and is authorized to travel and participate in the Seneca/Allegany Wrestling Tournament in Salamanca, New York, December 14-15, 2018 and;

RESOLVED, all students will travel with and be chaperoned by coaches.

RESOLVED, that prior to the scheduled trip, the coach will provide to the High School Principal a full and complete itinerary, player list, chaperone list, and related details.

RESOLVED, that a field trip request form be completed and the standard release forms be executed for each player and coach in attendance and that same be delivered to the Principal prior to departure.

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board approves the expenses as outlined in Enclosure 2018.12.04.10B.

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Kelahan

RESOLVED, that approximately six (6) of the Newfane Varsity Wrestling Team be and is authorized to travel and participate in the Haines Memorial Wrestling Tournament in Fulton, New York, December 28-29, 2018

according to the following conditions:

RESOLVED, all students will travel with and be chaperoned by coaches.

RESOLVED, that prior to the scheduled trip, the coach will provide to the High School Principal a full and complete itinerary, player list, chaperone list, and related details.

RESOLVED, that a field trip request form be completed and the standard release forms be executed for each player and coach in attendance and that same be delivered to the Principal prior to departure.

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board approves the expenses as outlined in Enclosure 2018.12.04.10C.

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Kelahan

RESOLVED, that approximately twenty five (25) Newfane Circuit Stomper student-team members be and are authorized to participate in the FIRST Finger Lakes Regional competition and travel to Rochester, New York as the following:

Advance Team, six (6) students under the direct supervision of board appointed advisors and mentors (chaperones), travel on March 13, 2019 with

## **NEW ORDER OF BUSINESS**

Approved a budget transfer

Elementary Principal  
Encl. 2018.12.04.10A

Approved a tournament,  
(Seneca/Alleghany)

wrestling  
Encl. 2018.12.04.10B

Approved a tournament,  
(Haines Memorial)

wrestling  
Encl. 2018.12.04.10C

Approved participation in  
FIRST Finger Lakes

Regional Robotics  
Competition

Encl. 2018.12.04.10D

overnight lodging; Full Team, approximately twenty (20) students under the supervision of board appointed advisors and mentors (chaperones), travel from March 15, 2019 through March 16, 2019 with estimated bussing costs as outlined in enclosure 2018.12.04.10D and that all personal expenses will be covered by individual participants or chaperones, and;

FURTHER RESOLVED, sufficient board appointed advisors and mentors are in attendance to provide a ten to one (10:1) supervision ratio and;

FURTHER RESOLVED, that two (2) weeks prior to the scheduled trip, that the High School Principal will be provided a complete itinerary, student list, chaperone list and related details and;

FURTHER RESOLVED, a field trip request form be completed and the standard release forms be executed for each student and chaperone in attendance and that same be delivered to the High School Principal prior to the departure.

Resolution Carried:            7 YES            0 NO

Motion made by Trustee Licht and seconded by Trustee Kelahan  
RESOLVED, that approximately twenty five (25) Newfane Circuit Stomper student-team members be and are authorized to participate in the FIRST Buckeye Regional competition and travel to Cleveland, Ohio as the following:

Approved participation in  
FIRST Buckeye Regional  
Robotics Competition  
Encl. 2018.12.04.10E

Advance Team, six (6) students under the direct supervision of board appointed advisors and mentors (chaperones), travel on March 27, 2019 with overnight lodging; Full Team, approximately twenty (20) students under the supervision of board appointed advisors and mentors (chaperones), travel from March 28, 2019 through March 30, 2019 with estimated bussing costs as outlined in enclosure 2018.12.04.10E and that all personal expenses will be covered by individual participants or chaperones, and;

FURTHER RESOLVED, sufficient board appointed advisors and mentors are in attendance to provide a ten to one (10:1) supervision ratio and;

FURTHER RESOLVED, that two (2) weeks prior to the scheduled trip, that the High School Principal will be provided a complete itinerary, student list, chaperone list and related details and;

FURTHER RESOLVED, a field trip request form be completed and the standard release forms be executed for each student and chaperone in attendance and that same be delivered to the High School Principal prior to the departure.

Resolution Carried:            7 YES            0 NO

Motion made by Trustee Licht and seconded by Trustee Kelahan  
RESOLVED, upon the recommendation of the Superintendent of Schools, that the training from Accessmathematics, per the attached, in the amount of \$12,200 be approved.

Approved purchase of  
service,  
Accessmathematics  
Encl. 2018.12.04.10F

Resolution Carried:            7 YES            0 NO

## **CONCLUDING ORDERS OF BUSINESS**

There were no comments at this time.

Public remarks or  
comments

This time was used for trustees to share information without action.

- Student Committee Members
- District Planning Team – Goal Update

Motion made by Trustee Licht and seconded by Trustee Kennedy  
MOVED, that the Board of Education enter into executive session for the purpose of discussing a particular personnel item.

Resolution Carried: 7 YES 0 NO

Meeting recessed at: 8:44 pm Meeting reconvened at: 10:05 pm

Motion made by Trustee Kelahan and seconded by Trustee Licht  
MOVED, that the Board of Education adjourn the meeting.

Resolution Carried: 7 YES 0 NO

Meeting adjourned at: 10:06 pm

Anything for the “good  
of the order”

Presentations for Next  
Meeting

Executive Session

## **ADJOURNMENT**

Respectfully submitted,

Bernadette Seymour  
District Clerk